



Gordon West Public School

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Dear parents and carers

We are seeking your permission to allow the school to publish and/or disclose photos or general information about your child. This is for the purposes of sharing his/her experiences with other students, informing the school and broader community about school and student activities and recording student participation in noteworthy projects or community service.

The majority of our information or photos shared is directed to our families and school community only. We are mindful of student and family privacy and we carefully select material accessible to the broader public.

This general information may include your child's name, class and information collected at school such as photographs, sound and visual recordings of your child, and your child's work.

The communications in which your child's information may be published or disclosed may include:

- The school's public website
- Annual School Report
- The Bulletin, our school's newsletter (online and paper copy). This will be available on the Gordon West PS website.
- The Gazette, our annual school magazine
- Local community newspapers or magazines
- Media promotions and advertising activities
- Electronic and print promotional material
- School learning platforms such as Seesaw and Google Classrooms
- Social media accounts
- On site presentations/events such as Easter Hat Parade, Grand-friends' Day, Awards Presentation Night/Day
- Parent information presentations
- Informative emails/letters to our school community
- Private video links intended for our school community accessible through video hosting platforms such as Vimeo or uploaded from Google Drive
- Kindergarten Orientation Google Site for enrolled Kindergarten families
- Memento videos for Year 6 students.

Parents should be aware that when information is published on public websites and social media channels, it can be discoverable online for a number of years, if not permanently. Search engines may also cache or retain copies of published information. Published information can also be linked to by third parties.

A separate authority to publish will be obtained where personal information about students will be published for purposes or in communication not covered by this general consent.

Please complete the permission slip and return to the school by Friday 8 April.

Mr T Sparke
Rel/Principal

Mrs J Harvey
Instructional Leader

Permission to Publish

I have read this permission to publish and:

Please tick one

I give permission

I do not give permission

to the school to publish information about my child as described above, including in publicly accessible communications.

This signed permission remains effective until I advise the school otherwise.

Child's name: _____ Class: _____

Parent/carer/caregiver's name: _____

Parent/carer/caregiver's signature: _____

Date: _____